



AMSI ISF1 – Intake Submission Form for Individuals with Intellectual and Developmental Disabilities (IDD)

First Draft Edition – 2025

Summary:

Introduces a unified form to officially start the intake process for Supported Employment (SEMP) after ACCES-VR eligibility approval. Combines eligibility verification, document collection, and consent into one standardized format to improve efficiency, transparency, and access.

Key Points:

- Standardizes entry procedures across all provider locations
- Confirms ACCES-VR eligibility before intake begins
- Initiates provider-specific Intake Packet (Annex A) and Consent Forms Brochure (Annex B)
- Core form fields: personal data, case details, service type, document checklist, and signature
- Modular annexes allow adaptation to regulatory changes
- Unified consent process reduces repetitive signatures and streamlines review

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Free via the AMSI website's "Request a Standard or Send a Message" form.