



AMSI FIP1 – From Intake to Reporting

First Edition – 2025

Summary:

Provides a stage-based guide for delivering and documenting supported employment intake services for individuals with IDD, aligning AMSI standards with ACCES-VR, OPWDD, and OMH requirements to ensure consistency, transparency, and inclusive employment outcomes.

Key Points:

- Unifies intake procedures across funding systems using AMSI standards
- Covers eligibility confirmation, consent, quality oversight, trauma-informed engagement, and goal alignment
- Extends intake to include Final Eligibility Verification & Inclusive Orientation (EVI1) before job placement
- Details funder-specific reporting and ACCES-VR milestone payments
- Incorporates internal audits, service code accuracy, and corrective actions for quality management

Request Full Publication:

Free via the AMSI website's "Request a Standard or Send a Message" form.